Alan Roberts

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PROFILE

Insightful, results-driven IT Security Professional with notable success in directing a broad range of corporate IT initiatives while participating in planning, analysis and implementation of solutions in support of business objectives. Excels at providing comprehensive secure network design, systems analysis and full life cycle project management. Extensive hands-on experience leading all stages of system development programmes, including requirements definition, design, architecture, testing and support. Co-ordinated and directed all phases of project-based targets, achieving results on-time and within budget, whilst managing, motivating and guiding multi-disciplinary teams.

Areas of Expertise:

- Network and Systems Security
- Research and Development
- Regulatory Compliance
- Cost Benefits Analysis
- Policy Planning / Implementation

- Data Integrity / Disaster Recovery
- Risk Assessment / Impact Analysis
- Contingency Planning
- Technical Specifications Development
- Team and Project Leadership

TECHNICAL SKILLS

Platforms:	Windows 9x/NT/2000/XP/Vista, MS Exchange Server, UNIX (Solaris, HP-UX), Linux (Red Hat, Yellow Dog), Mac OS
Networking:	LAN / WAN Administration, VPN, TCP/IP, Novell, SMS/SQL, 100BaseT Ethernet, SecureID
Languages:	UNIX Shell Scripting, C, HTML, Java, JavaScript, PHP
Tools:	LAN Manager, ISS RealSecure, Checkpoint, Firewall, Norton Firewall and Ghost, McAfee/Norton Virus Protection Utilities, HP Openview, Network Flight Recorder

CAREER HISTORY

ACTIVELY SEEKING EMPLOYMENT   **Dec 2011 – Present**

BRITISH TELECOM   **Mar 2005 – Dec 2011**
IT Systems Architect

- Acted as the link between clients' managers and the designers and developers building their IT systems
- Responsible for ensuring that each part of the overall IT system would integrate with the other parts as planned, satisfied the requirements of the client and was able to meet the needs of users
- Worked closely with clients, identifying the organisation's needs, plans and budget allocations, breaking any large system requirements into smaller projects for optimum management
- Researched a range of existing products to determine their appropriateness for the project
- Agreed plans for the system's structure with the client and maintained close communication links
- Presented and discussed the clients' planned IT structure to designers and developers, answering technical questions on behalf of the client in order to move the project forward
- Developed and carried out acceptance testing procedures to ensure systems were functioning properly and that systems met requisite quality standards and procedures
- Used experience to advise senior IT managers on planning their future IT needs
- Experienced in supervising project teams comprising architects, system analysts and developers
- Displayed a sound knowledge of industry quality standards, legislation and best practice
- Demonstrated excellent communication skills, able to understand client requirements and build good relationships with clients and colleagues
- Exhibited a broad knowledge of technologies and applications, able to explain ideas clearly to technical and non-technical staff

ROYAL BANK OF SCOTLAND   **Sep 2001 – Feb 2005**

IT Systems Analyst

- Responsible for examining IT systems and processes and recommending improvements for the company, working closely with programmers and software developers to build the system
- Experienced in using computer assisted software engineering (CASE) tools and programming methods
- Initiated the examination process by identifying the client organisation's needs and examining the company's current procedures and processes
- Drew up plans for a modified or replacement IT system, carrying out feasibility studies of proposals and making recommendations
- Provided extensive staff training and instruction manuals for the new or upgraded system
- Oversaw the installation and correcting problems before the final system was released
- Maintained and supported systems following installation and once they were up and running
- Ensured that the designs were flexible enough to adapt as the organisation or business grew, demonstrating a creative approach to problem-solving
- A broad knowledge of hardware, software and programming coupled with a willingness to keep up-to-date with developments in technology
- Able to gather and interpret information and to explain technical ideas clearly and concisely
- Demonstrated an appreciation of wider business demands and the ability to work under pressure
- Strong business awareness, budgeting, team working, negotiating and project management skills
- Demonstrated excellent communication skills, able to understand client requirements quickly and build good relationships with clients and colleagues
- Sound knowledge of industry quality standards, legislation and best practice
- Developed a broad knowledge of technologies and applications, able to explain ideas clearly to technical and non-technical staff

QUALIFICATIONS

- MSCE Certified, Computeach
- BSc (Hons) Computer Science, achieved 2:1, University of Bath
- A Levels: IT (A), Physics (B) and Economics (B), Imperial College, Hertfordshire

TRAINING

- Prince 2: Project Organisation Planning & Risk
- Prince 2: Controlling, Managing & Closing a Project
- Prince 2: Tailoring Prince 2 to a Project Environment
- MSCE
- CCNA

- Business Analysis: Enterprise Analysis
- Business Analysis: Solution Assessment & Validation
- Business Analysis: Requirements, Management & Communication
- Managing in a Global Business Environment
- Managing for High Performance

ADDITIONAL INFORMATION / INTERESTS

- Provide voluntary IT support services within local charities
- Enjoy playing chess, sailing, orienteering and spending quality time with family and friends
- Additional languages: French (fluent), German (business level)
- Driving licence: Full, clean UK licence

References available upon request